



CHARTER

Task Force on Unsanctioned Encampments Cleanup Protocols

(8-29-16)

1. PURPOSE

Mayor Ed Murray and Councilmember Sally Bagshaw are jointly convening the Task Force on Unsanctioned Encampment Cleanup Protocols to review current policies and practices by the City of Seattle related to the removal of unsanctioned encampments. Following review of these policies and practices the Task Force will identify options for how the City can improve its response and identify broad areas of agreement for future policies and practices.

Due to our region's growing population of people experiencing unsheltered homelessness and the risks that come to those who are living outdoors, as well as the increasing public health and safety concerns at unsanctioned encampments, the work of this Task Force is urgently needed and there is a short-timeline to develop recommendations.

The urgency of this issue requires that the work of the Task Force address immediate actions the City should consider taking as well as longer-term steps. The Task Force may triage its work to make critical recommendations by September 28, 2016 and to address other policies and practices over a longer but still constrained period of time.

2. MEMBERSHIP

Name	Organization
Alison Eisinger	Seattle King County Coalition on Homelessness
Bill Hallerman	Catholic Community Services
Chloe Gale	REACH/Evergreen Treatment Services
Daniel Malone	Downtown Emergency Services Center
Dave McCormick	WSDOT
David Moseley (Co-chair)	Former Director of Washington State Ferries
Don Blakeney	Downtown Seattle Association
Gretchen Taylor	Neighborhood Safety Alliance
Janet Pope	Compass Housing Alliance
Katy Miller	US Interagency Council on Homelessness
Kima Yandall	SODO Business Improvement Area
Leslie Smith	Alliance for Pioneer Square
Marcos Martinez	Casa Latina
Mark Putnam	All Home King County
Eric Stoll	Ballard Chamber of Commerce
Pradeepta Upadhyay	InterIm CDA
Sally Clark (Co-chair)	University of Washington
Sheila Sebron	Health Care for the Homeless Network

3. OPERATIONS

The Task Force will meet at least weekly between August 31 and September 30, 2016. The work may require smaller working groups to meet at least once a week to conduct research and bring back findings to the full Task Force. The Co-Chairs will work with Task Force members to identify participants for smaller working groups.

The Co-Chairs will lead the Task Force meetings with assistance from a professional facilitator. The facilitator will work with the Task Force to encourage participation by all members, solicit ideas, and manage any confusion resulting from inadequate information or conflicting statements. City staff will develop meeting materials and subject information. Also, staff will provide logistical support including meetings rooms, scheduling, meeting records, and technical assistance.

The Task Force will seek to develop findings, guiding principles, immediate actions, and broad areas of agreement for improvement. The Task Force will operate under ground rules to be reviewed at the first meeting. The Task Force will seek to find consensus, but may need to take votes on some issues. For any vote, a quorum of 10 is necessary and voting will be by simple majority of a quorum. Alternates to Task Force members will not be feasible given the short-timeline.

Task Force meetings will be open to the public. In the event of disruptive behavior, the Co-chairs may adjourn the meeting. The meetings will include a maximum of 20 minutes for public comment at the beginning of each meeting. The Task Force may invite subject matter experts or community representatives to present information on specific issues.

4. RESPONSIBILITIES

- A. To review the City's encampment cleanup policies and related practices, including those developed under the [2008 Multi-Departmental Administrative Rules \(MDAR\)](#).
- B. To identify those protocols under which cleanups are conducted that need improvement and clarity.
- C. To identify ways to improve coordination among all those involved with cleanups.
- D. To identify ways to improve outreach and ways to address deficiencies where they arise.
- E. To clarify understanding and expectations regarding hazardous public safety and public health issues affecting people living in encampments, workers involved in cleanups and outreach, and the communities in which unsanctioned encampments are located.
- F. To identify opportunities to better navigate/improve interactions between cleanup activities and people experiencing homelessness, such as: notifications, storage of belongings, and access to storage facilities.

5. Deliverables

The Task Force will submit a draft and final report to the Mayor that includes its findings, recommendations for near-term action, and recommendations for longer-term improvements.