

Summit Re-Implementation Project

Powered by FinMAP

One City, One System ***Transparent, Consistent, Reliable***

Seattle City Council Briefing

Affordable Housing, Neighborhoods & Finance Committee

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What is Summit?

- Summit is the City's financial management system, built with Oracle's PeopleSoft product line
- Records and classifies many financial transactions and functions (e.g., payroll processing, accounts receivables/payables, procurement, financial controls, asset management)
- Budgets loaded and tracked in Summit, but not developed in Summit
- System of record for City's financial statements and management reporting

What is Summit?

Annual Usage Statistics (averages):

- Vouchers – 100,000
- Payments – 80,000
- Journal entries – 74,000
- Purchase orders – 8,000
- 833 active Summit users citywide (as of 11/2016)
- 1,639 users accessing Summit reports on the web (as of 11/2016)

FinMAP Vision

One City, One System

- 2011 City Council Resolution 31332
Citywide Financial Management & Accountability Program
(*FinMAP*)
- State of the art financial operations
- Standardizing how we do business
- *Summit Re-Implementation (SRI) to new 9.2 PeopleSoft system - first key deliverable for FinMAP*

FinMAP: Key Business Changes

Foundation for financial accountability & transparency:

- Standardize use of variables (“Chartfields”)
- Combines costs and revenue w/ *Project* Chartfield
- Attributes costs/revenue to *Fund* Chartfield
 - Assigns cost details in each Fund
 - Reduces size & scope of most operating funds
- Minimizes accounting system customizations
- Future application for performance based budgeting

SRI: Making it happen

Phase I - Developed scope & cost 2013-2015

Phase II -

- **Sept. 2015-2016:** Designed/built 9.2 PeopleSoft, worked w/ departments on new business practices
- **2017:** Finalize-test, help departments work w/ new standards & business practices
- **2018:** Launch, troubleshooting, stabilization

SRI: Making it happen

Major Project Components Completed

- Citywide Financial & Procurement Model developed and communicated
- PeopleSoft 9.2 configured & ready for testing
- Large parts of department organizational change management

SRI: Making it happen

Work Overview: 2017

- Testing
- Citywide reporting
- Data management
- Training
- Continued organizational change management
- Comprehensive integrated project plan

SRI: Making it happen

Current Focus

- Department education sessions: Citywide Financial & Procurement Model
- Prep for initial system testing
- Data management and data conversion
- Complete reporting strategy & development of initial Citywide reports

SRI: Risks and Issues

Key risks identified by Slalom/QA and independent A&M assessment

- Comprehensive Master Project Plan
- Magnitude of business transformation
- Project organization & governance
- Department operating systems

SRI: Follow-Up Actions

Ongoing efforts to address risk areas:

- Interim Project Director and System Integrator
- More resources for Master Project Plan
- Business documentation strategy
- Department Impact Assessment tool, demonstration of system
- Improved communications

SRI: Follow-Up Actions

In addition - Accenture will help SRI:

- Validate and refine Master Project Plan
- Align key business changes to technical requirements
- Augment SRI project leadership and management teams
- Boost organizational change management
- Clarify roles/responsibilities
- Assess impact on operating systems

SRI: Central Project Financials

Total SRI Central Project = \$84M

Phase I (\$13M) and Phase II (\$71M)

Phase II:

- **\$71M Budget** includes 20% contingency, comprised of \$65.6M for Central Project + \$5.3M for Procure to Pay
- **\$25.6M LTD Actuals through 2016**; Reflects 91% actuals to budget
- **\$12M remaining contingency** as of YE 2016

SRI: Dept Financials

Total Dept Implementation (est) = \$46M

In addition to the \$84M estimated Central Project costs, departments are incurring internal implementation costs including side-systems integration and staffing support

Summary (\$1000s):

	<u>General Govt</u>	<u>Utilities (SPU/SCL)</u>	<u>TOTAL</u>	<u>Direct GF Support</u>
LTD Actuals	\$5,216	\$1,846	\$7,062	\$759
2017-2018 Budget	\$20,441	\$18,708	\$39,148	\$2,182
TOTAL	\$25,657	\$20,553	\$46,210	\$2,941

Resources - Direct General Fund, LTGO bond proceeds backed by General Fund, other department resources, and Utility revenues

Questions and comments?